

Cleco Residential HVAC Program

Contractor Requirements

Following must be submitted in Enertrek/P3 Residential HVAC Program Enrollment

Application:

- Tax ID
- Completed W-9
- Disclosure of any legal judgments in the previous two years, as well as a current list of pending litigation
- Certificate of Insurance: see specific requirements on next page
- Licenses and Certifications: Mechanical license information & upload copy
- Marketing Plan for targeting customers or agree to Marketing terms on enrollment form

Approved Market Actor (Contractor) Requirements:

- Signed Master Service Agreement/Contractor Agreement
- All approved Market Actors are required to submit projects in P3. Relevant documents may include residential participant agreement, AHRI certificate, & photographs. Cleco Program Documents are located on Cleco's Power Wise website and P3 help section.

INSURANCE REQUIRED OF CONTRACTORS
Cleco Corporate Holdings LLC
P. O. BOX 5000, PINEVILLE, LA 71361-5000

1. All policies are to be written by insurance companies rated "A- V" or better in Best's Key Rating Guide unless, otherwise approved by Cleco.
2. "Cleco Corporate Holdings LLC and Cleco Power LLC" are to be named (included) as an additional insured on all liability policies (except workers' compensation and employer's liability policies).
3. Waiver of subrogation in favor of Cleco Corporate Holdings LLC and Cleco Power LLC is to be included on all policies.
4. Cleco is to be provided 30 days' written notice of policy cancellation.
5. Below are the minimum coverages required by Cleco:

Note: These limits may be achieved through any combination of primary and/or excess liability policies. Excess coverage must be equal to or broader than underlying policies.

a. General Liability:

\$ 1,000,000 each occurrence

Coverage shall include contractual liability; independent contractor's liability; premises and operations hazard; explosion, collapse and underground hazard; products and completed operations liability; broad form property damage liability and personal injury liability. If any of the above coverages are excluded from the general liability policy or sublimits apply to these coverages, they are to be noted on the certificate.

b. Automobile Liability:

\$ 1,000,000 each occurrence

c. Workers' Compensation

Statutory in the State of Louisiana

d. Employer's Liability:

\$ 500,000 each occurrence

All insurance certificates are to be sent to:

Cleco Corporate Holdings LLC
Attn: Risk Management
P.O. Box 5000
Pineville, LA 71361-5000
Email:
energyefficiency@cleco.com
Phone: 800-826-7728

CERTIFICATE HOLDER
Cleco Corporate Holdings LLC
P.O. Box 5000
Pineville, LA 71361-5000